

Sample Reports Attendance Counts™

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Attendance Report - Summary

All employees who received at least 3 point(s) between 11/6/2018 and 11/6/2019.



		point(s)
Case Assembly		GVAUT2
0000010698	Larsen, Michael P	17.0
0000010756	Anderson, Douglas	15.5
0000010754	Marshall, Brian M	13.0
0000010652	Harvey, Cassandra L	12.0
0000010766	Mills, Todd E	12.0
0000010707	Peterman, Brett A	12.0
0000010658	Vandenburg, Jerome J	11.0
Compressor Assembly		GVDPLR
0000010701	Davis, Leroy	17.5
0000010441	Jensen, Brian K	13.0
0000010704	Wymer, Maria L	11.0
0000010609	Harvey, Lance K	8.0
0000010682	Culey, Brian R	7.0
0000010734	Geister, Daniel L	6.0
Deployment		HPWQR
0000010560	Imhoff, Peggy S	17.0
0000010768	Balcome, Robert	10.0
Factory Operations		GVTAND
0000010365	Fox, Robert E	10.5
0000010705	Mcroberts, Adeline B	7.0
0000010755	Purcell, Terra M	3.0
Maintenance		GVTLRM
0000010529	Hoose, David E	11.0
0000010472	Varney, Russell J	8.0
0000010410	Weidenfeller, William H	6.0
Paint & Finishing		GVPRS3
0000010692	Jackiewicz, Jeffrey L	22.0
0000010689	Wood, Martin	17.0
0000010736	Miller, Jeremy A	16.0
0000010699	Pollman, Randy W	16.0
0000010311	England, Daniel E	14.0
0000010607	Bozung, Gregory M	7.0
0000010690	Hiler, David K	7.0

Attendance Report - Full Detail

Brian K Jensen between 10/2/2018 and 11/7/2019. Report includes excused, unexcused and benefit occurrences.



Hours Points

Jensen, Brian K

■ Hire Date:	12/15/04	■ Scheduled Time:		■ Absenteeism Rate:	100.0%	13.0
■ EENum:	0000010441	■ Unproductive Time:		■ FMLA Taken	32 Hrs	

Dec 30, 2018	Sun	Early Out			0:07	0.5
Dec 31, 2018	Mon	FMLA			8:00	0.0
Jan 1, 2019	Tue	No Call / No Show			8:00	2.0
Jan 4, 2019	Fri	Vacation			8:00	0.0
Jan 5, 2019	Sat	Vacation			4:00	0.0
Jan 15, 2019	Tue	Layoff (Short-Term)			8:00	0.0
Jan 16, 2019	Wed	FMLA			8:00	0.0
Feb 25, 2019	Mon	Family Illness			8:00	1.0
Mar 1, 2019	Fri	★ Perfect Attendance.:90 Days				
Mar 27, 2019	Wed	FMLA			8:00	0.0
<i>Updated 11/7/19 by Metsoft - Preapproved by Nancy</i>						
Apr 1, 2019	Mon	Layoff			8:00	0.0
Apr 8, 2019	Mon	Jury Duty			8:00	0.0
Apr 9, 2019	Tue	Medical Appointment			8:00	1.0
Apr 14, 2019	Sun	Absent			8:00	1.0
May 17, 2019	Fri	Personal Day			7:00	0.0
May 29, 2019	Wed	Left Early			6:00	1.0
May 30, 2019	Thu	🚫 Violation:Verbal Warning: 10 Pts/yr				
Jun 11, 2019	Tue	Tardy			0:12	0.5
<i>Updated 11/7/19 by Metsoft - Traffic issues.</i>						
Jul 13, 2019	Sat	No Call / No Show			5:00	1.0
Jul 15, 2019	Mon	Birthday			8:00	0.0
Aug 2, 2019	Fri	Holiday			8:00	0.0
Sep 4, 2019	Wed	Sick			8:00	1.0
Sep 6, 2019	Fri	No Call / No Show			8:00	2.0
Sep 26, 2019	Thu	Sick			8:00	1.0
Sep 27, 2019	Fri	⚠️ Violation:Written Warning: 12 Pts/yr				
Oct 2, 2019	Wed	Personal Day			8:00	0.0
Oct 3, 2019	Thu	Sick			8:00	1.0
Totals:					166:19	13.0

Attendance Report - Violations and Awards

All employees between 11/6/2018 and 11/6/2019.



Status

Case Assembly	GVAUT2
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Verbal Warning (10 Pts)

Mar 19, 2019	0000010698	Larsen, Michael P	Closed by Scott on 3/19/2019
May 16, 2019	0000010707	Peterman, Brett A	Closed by James on 5/17/2019
Jun 15, 2019	0000010756	Anderson, Douglas	Closed by Randy on 6/16/2019
Jul 13, 2019	0000010754	Marshall, Brian M	Emailed
Aug 18, 2019	0000010658	Vandenburg, Jerome J	Closed by joel on 12/11/2019
Sep 21, 2019	0000010766	Mills, Todd E	Printed
Sep 23, 2019	0000010652	Harvey, Cassandra L	Closed by joel on 9/24/2019

Written Warning (12 Pts)

May 30, 2019	0000010698	Larsen, Michael P	Closed by Scott on 5/30/2019
Jun 27, 2019	0000010707	Peterman, Brett A	Closed by James on 6/30/2019
Jul 12, 2019	0000010756	Anderson, Douglas	Closed by joel on 3/6/2020
Sep 1, 2019	0000010754	Marshall, Brian M	Closed by James on 9/2/2019
Sep 20, 2019	0000010658	Vandenburg, Jerome J	Closed by James on 9/22/2019
Sep 26, 2019	0000010766	Mills, Todd E	Closed by joel on 4/5/2020

Final Warning (14 Pts)

Jun 29, 2019	0000010698	Larsen, Michael P	Closed by joel on 12/11/2019
Aug 15, 2019	0000010756	Anderson, Douglas	Closed by joel on 1/1/2020
Aug 18, 2019	0000010707	Peterman, Brett A	Closed by James on 8/19/2019

Termination (16 Pts)

Jul 20, 2019	0000010698	Larsen, Michael P	Closed by Scott on 7/20/2019
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Compressor Assembly	GVDPLR
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Verbal Warning (10 Pts)

Mar 19, 2019	0000010701	Davis, Leroy	Closed by James on 3/20/2019
May 30, 2019	0000010441	Jensen, Brian K	New
Aug 16, 2019	0000010704	Wymer, Maria L	Closed by James on 8/18/2019
Sep 6, 2019	0000010682	Culey, Brian R	Closed by joeldot on 12/6/2019

Written Warning (12 Pts)

Jul 27, 2019	0000010701	Davis, Leroy	Closed by James on 7/31/2019
Sep 27, 2019	0000010441	Jensen, Brian K	New
Sep 28, 2019	0000010704	Wymer, Maria L	Closed by joel on 9/28/2019

Final Warning (14 Pts)

Aug 14, 2019	0000010701	Davis, Leroy	Closed by James on 8/17/2019
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Termination (16 Pts)

Sep 12, 2019	0000010701	Davis, Leroy	Closed by James on 9/16/2019
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Attendance Report - Incident Analysis

All employees who received at least 0 point(s) between 1/1/2019 and 11/7/2019.



	<u>Total Occs</u>	<u>Total Hours</u>	<u>Total Points</u>
Case Assembly			
Larsen, Michael P			
Absent	1	8.00	1.0
Holiday	7	56.00	0.0
Left Early	2	8.00	2.0
LOA	1	8.00	0.0
Personal Day	3	24.00	0.0
Personal Leave	1	8.00	0.0
Sick	12	96.00	12.0
Vacation	6	48.00	0.0
Employee Totals:	33	256.00	15.0
Mills, Todd E			
Absent	2	16.00	2.0
Early Out	1	0.55	1.0
Holiday	7	56.00	0.0
Left Early	3	8.20	3.0
Medical Leave	14	112.00	0.0
No Call / No Show	2	16.00	4.0
Personal Day	6	36.00	0.0
Plant Injury	1	6.50	0.0
Sick	4	24.00	3.0
Vacation	5	40.00	0.0
Employee Totals:	45	315.25	13.0
Anderson, Douglas			
Absent	2	16.00	2.0
Family Illness	1	8.00	1.0
FMLA	2	16.00	0.0
Holiday	7	56.00	0.0
Left Early	3	12.75	3.0
No Call / No Show	2	16.00	4.0
Personal Day	8	52.00	0.0
Sick	2	16.00	2.0
Tardy	1	0.25	0.5
Vacation	6	48.00	0.0
Employee Totals:	34	241.00	12.5





To: Jensen, Brian K
 Department: GVDPLR Compressor Assembly
From: Human Resources
Printed: November 6, 2019
Subject: Attendance: Written Warning

This notice is to inform you that you currently have accumulated 12 points on the Attendance Program. This notice will serve as your Written Warning.

The Attendance Program at Acme Tools Company states that any employee reaching 16 points within a 12 month period will be subject to discharge.

Attendance History Detail:

			Hours	Points
Dec 30, 2018	Sun	Early Out	0:07	0.5
Jan 1, 2019	Tue	No Call / No Show	8:00	2.0
Feb 25, 2019	Mon	Family Illness	8:00	1.0
Apr 9, 2019	Tue	Medical Appointment	8:00	1.0
Apr 14, 2019	Sun	Absent	8:00	1.0
May 29, 2019	Wed	Left Early	6:00	1.0
May 30, 2019	Thu	 Verbal Warning (10 Pts)		
Jun 11, 2019	Tue	Tardy	0:12	0.5
Jul 13, 2019	Sat	No Call / No Show	5:00	1.0
Sep 4, 2019	Wed	Sick	8:00	1.0
Sep 6, 2019	Fri	No Call / No Show	8:00	2.0
Sep 26, 2019	Thu	Sick	8:00	1.0
Sep 27, 2019	Fri	 Written Warning (12 Pts)		
Totals:			67:19	12.0

If you have any questions or comments regarding this notice, please see a Human Resources representative.

Employee

Date

Supervisor

Date

Absenteeism Report

Employees between 11/6/2018 and 11/6/2019.



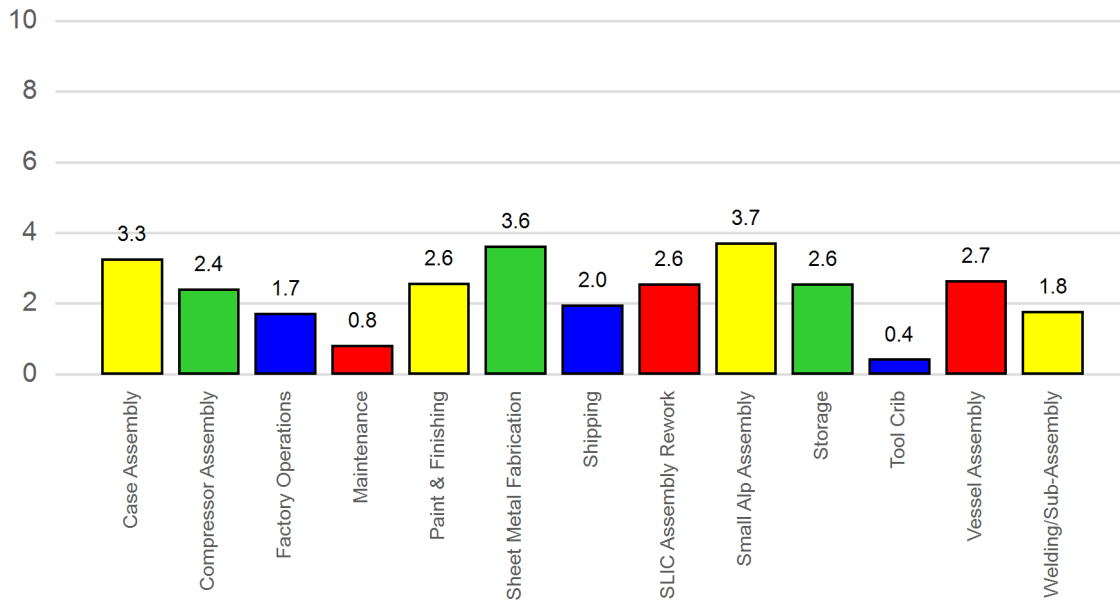
		Available Time (hrs)	Unproductive Time (hrs)	Productivity Loss
Case Assembly		GVAUT2		
Anderson, Douglas		2,096.0	77.1	3.7%
Blount, David L		2,096.0	0.0	0.0%
Harvey, Cassandra L		2,096.0	89.3	4.3%
Larsen, Michael P		2,096.0	125.0	6.0%
Marshall, Brian M		2,096.0	87.5	4.2%
Mills, Todd E		2,096.0	64.8	3.1%
Peterman, Brett A		2,096.0	78.5	3.7%
Sloan, John		2,096.0	0.0	0.0%
Vandenburg, Jerome J		2,096.0	65.0	3.1%
Department Total:		18,864.0	587.2	3.1%
Compressor Assembly		GVDPLR		
Culey, Brian R		2,096.0	48.5	2.3%
† Dakin, David S	(11/6/18 to 7/20/19)	1,472.0	128.0	8.7%
Davis, Leroy		2,096.0	130.2	6.2%
Feehan, Scott P		2,096.0	7.8	0.4%
Geister, Daniel L		2,096.0	36.0	1.7%
Gross, Dennis C		2,096.0	0.0	0.0%
Harvey, Lance K		2,096.0	58.3	2.8%
Jensen, Brian K		2,096.0	83.3	4.0%
† Mcginn, Kevin J	(11/6/18 to 8/29/19)	1,704.0	204.0	12.0%
Meilleur, Keith P		2,096.0	0.0	0.0%
Osier, Eugene W		2,096.0	8.0	0.4%
Wymer, Maria L		2,096.0	79.9	3.8%
Department Total:		24,136.0	784.1	3.2%
Deployment		HPWQR		
Balcome, Robert	(12/26/18 to 11/6/19)	1,808.0	80.0	4.4%
Drake, Denise S		2,096.0	0.0	0.0%
Dressander, Ashly		2,096.0	0.0	0.0%
Imhoff, Peggy S		2,096.0	120.5	5.7%
Ingraham, Kenneth		2,096.0	1,216.0	58.0%
Department Total:		10,192.0	1,416.5	13.9%
Factory Operations		GVTAND		
Fox, Robert E		2,096.0	188.0	9.0%

Absenteeism Report

Employees between 1/1/2019 and 11/7/2019.



Department	Employee Count	Available Time (hrs)	Unproductive Time (hrs)	Productivity Loss
Case Assembly (GVAUT2)	9	16,056.0	525.8	3.3%
Compressor Assembly (GVDPLR)	10	17,840.0	432.9	2.4%
Factory Operations (GVTAND)	8	14,272.0	248.5	1.7%
Maintenance (GVTLRM)	10	17,840.0	147.0	0.8%
Paint & Finishing (GVPRS3)	15	26,752.0	692.0	2.6%
Sheet Metal Fabrication (GVPRS2)	8	14,272.0	519.3	3.6%
Shipping (HCOMP)	8	11,344.0	224.0	2.0%
SLIC Assembly Rework (GVSP2)	5	8,920.0	229.2	2.6%
Small Alp Assembly (GVPRS1)	17	30,312.0	1,130.3	3.7%
Storage (HHRMM)	5	7,632.0	196.0	2.6%
Tool Crib (GVMAIN)	14	24,968.0	109.8	0.4%
Vessel Assembly (GVSP3)	7	12,480.0	332.2	2.7%
Welding/Sub-Assembly (GVPROD)	22	24,272.0	433.2	1.8%
Grand Total:	138	226,960.0	5,220.2	2.3%



FMLA Taken/Remaining Report

All Employees twelve months through 11/7/2019



		FMLA Hrs Taken	FMLA Hrs Remaining
Case Assembly			
GVAUT2			
0000010756	Anderson, Douglas	16.0	464.0
0000010733	Blount, David L	0.0	480.0
0000010652	Harvey, Cassandra L	200.0	280.0
0000010698	Larsen, Michael P	0.0	480.0
0000010754	Marshall, Brian M	0.0	480.0
0000010766	Mills, Todd E	0.0	480.0
0000010707	Peterman, Brett A	0.0	480.0
0000010770	Sloan, John	0.0	480.0
0000010658	Vandenburg, Jerome J	0.0	480.0
Compressor Assembly			
GVDPLR			
0000010682	Culey, Brian R	0.0	480.0
0000010701	Davis, Leroy	64.0	416.0
0000010342	Feehan, Scott P	0.0	480.0
0000010734	Geister, Daniel L	0.0	480.0
0000010683	Gross, Dennis C	0.0	480.0
0000010609	Harvey, Lance K	296.0	184.0
0000010441	Jensen, Brian K	32.0	448.0
0000010314	Meilleur, Keith P	0.0	480.0
0000010303	Osier, Eugene W	0.0	480.0
0000010704	Wymer, Maria L	0.0	480.0
Deployment			
HPWQR			
0000010768	Balcome, Robert	HireDate: 12/26/18	ineligible
0000010797	Crowley, Trisha	HireDate: 1/2/20	ineligible
0000010564	Drake, Denise S	0.0	480.0
0000010799	Dressander, Ashly	0.0	480.0
0000010560	Imhoff, Peggy S	0.0	480.0
0000010792	Ingraham, Kenneth	Hrs Wkd: 1,032	ineligible
Factory Operations			
GVTAND			
0000010365	Fox, Robert E	248.0	232.0
0000010650	Frain, Andrew	0.0	480.0
0000010343	Hancock, Martin D	0.0	480.0
0000010684	Hart, Robert G	0.0	480.0
0000010705	Mcroberts, Adeline B	0.0	480.0
0000010801	Ollander, Rory	HireDate: 11/12/19	ineligible
0000010802	Packer, Elijah	HireDate: 2/4/20	ineligible
0000010466	Pollock, Michael J	0.0	480.0