

# AttendanceCounts *Web*<sup>®</sup>

## Sample Screen Shots

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# 1. The Dashboard



Each user can build his or her own Dashboard page from among sixteen customizable panels. Essential data bubbles up to the dashboard so that you can spot trends and monitor irregularities *before* they become problems.

## 2. Department View



Like the Dashboard page, the Department View is comprised of panels, providing department-specific information for a supervisor or admin user. The charts and tables are “live” and interactive – click on a date in the calendar, for example, and you’ll get a list of all of the timecard exceptions that happened on that day.

### 3. Employee Profile



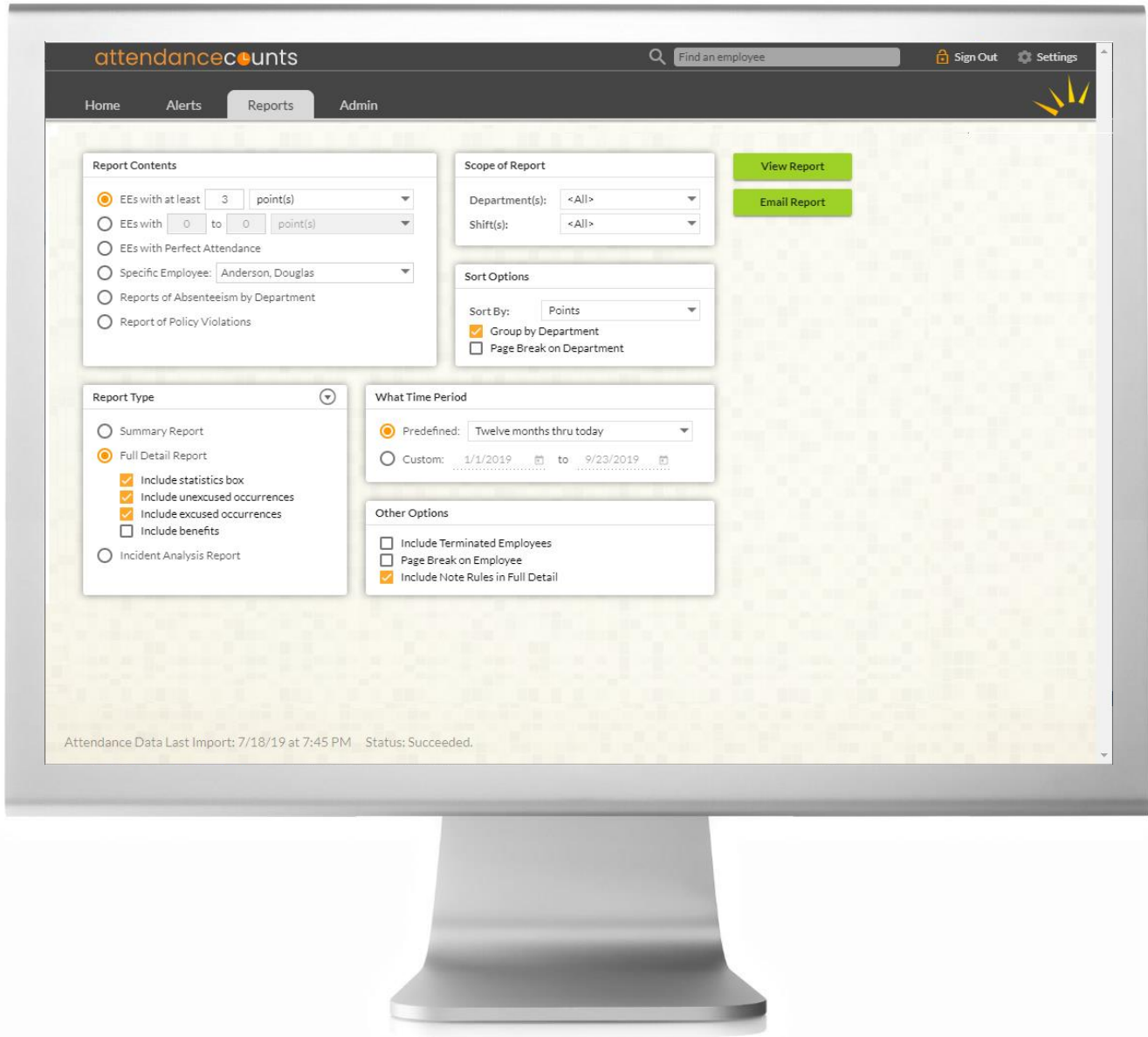
The Employee Profile page provides a comprehensive look at any employee. From here you can view and edit attendance data; check FMLA usage and eligibility; initiate progressive disciplinary action for non-attendance infractions (such as safety or conduct violations); check schedules; attach documents; print and email reports and letters, and much more.

## 4. Alerts Page



The Alerts page is a “to do” list of employees that require your attention. When an employee hits enough points to trigger a disciplinary step, that employee is automatically added to this list, and a corresponding violation notice is created. The notice can be printed or emailed right from this page. And, after the paperwork is complete, you can Sign Off to close the item, and it will drop off your “to do” list.

## 5. Reports Page



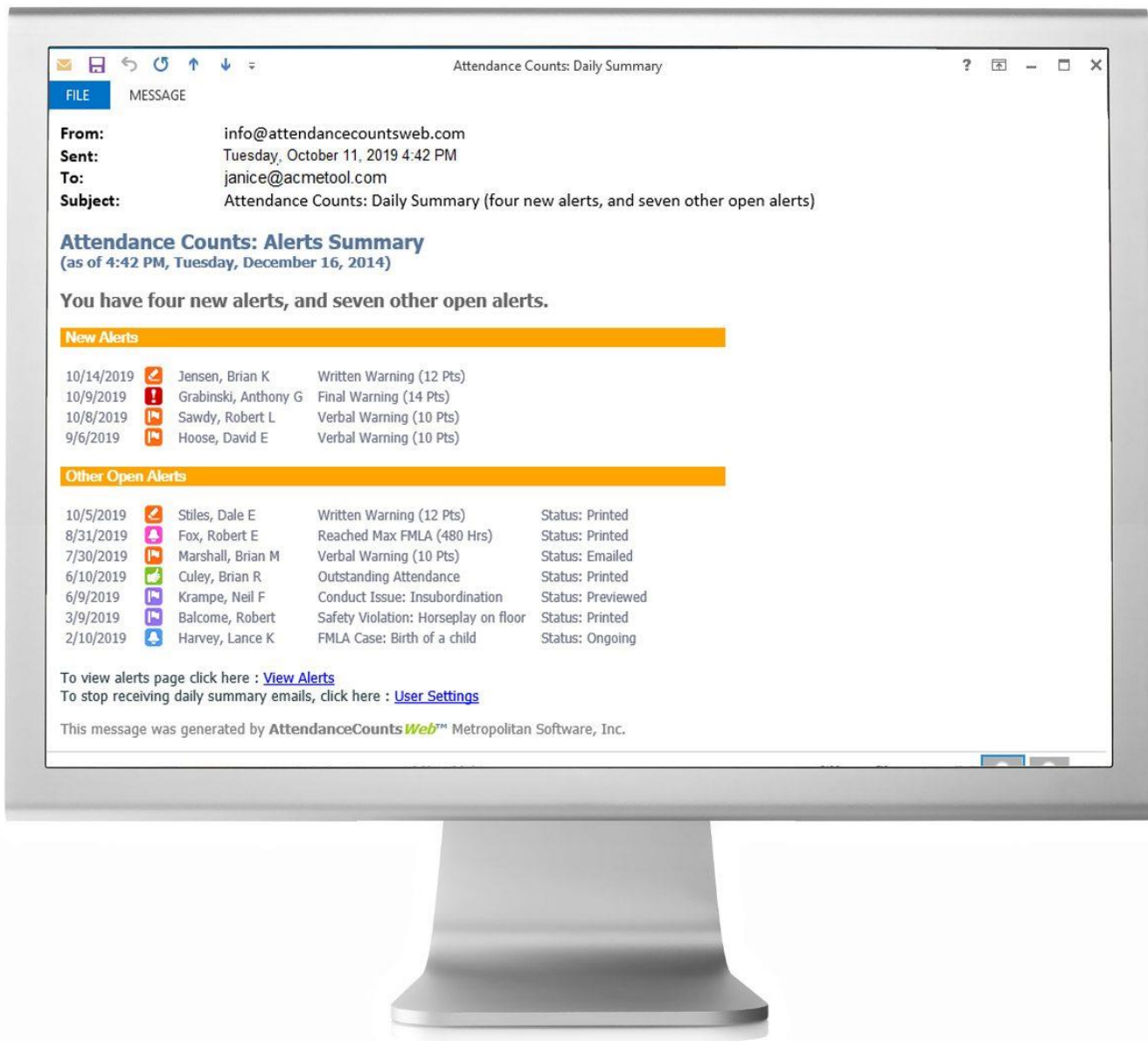
The reporting module in Attendance Counts was designed around one simple principal: impressive reports aren't especially impressive if you don't ever end up using them.

Behind this deceptively simple UI is a powerful reporting and query engine that invites you to generate a wide variety of reports, all configurable on the fly. You'll get summary and detail attendance reports; absenteeism reports; analysis reports; FMLA usage reports; violation reports and perfect attendance reports.

What makes our reports so effective is that you'll actually use them.



## 6. Nightly Email Summary



There is no way you can forget that you have items on your to do list, because you'll get an email message every morning summarizing your open alerts. You can even log in to Attendance Counts directly from the email by clicking on an employee name or on the View Alerts link at the bottom of the message.